

Instructions for Registering with PaySchoolsCentral:

1. Visit the PaySchoolsCentral website: <https://www.payschoolscentral.com/>.
2. Click on "Register".
3. Fill out the registration page, agree to the User Agreement, and then click the button to start your new account. ****Note****: You must select your state from the drop-down menu.
4. PaySchools will send you an email with a link to set your account password. This link is only active for 30 minutes. After setting your password, log in on the PaySchoolsCentral homepage.
5. Choose 3 security questions and provide the answers.
6. On the "Add Student or Staff" page, add your student to the account. For "District Name", enter "Trinity Catholic HS". In the "Student ID #" field, enter your student's ID# without any spaces. ****Example****: 99999.
7. The following page will prompt you for payment information. ****Note****: You can add multiple payment methods.

Alternative Payment Method:

Checks are also accepted and should be made payable to "Maschio's Food Service, Inc." Please hand the checks to one of the cashiers in the TC Café.

For any assistance needed to set up or update existing PaySchools Central accounts, please contact Josh Stonecypher at Maschio's Food Services at 814-421-8377 or jstonecypher@maschiofood.com.