



# Office of Catholic Schools

## DIOCESAN SCHOOL RE-OPENING PLAN

For Fall 2020 in response to COVID-19- UPDATED 7/20/20

*Start children off on the way they should go, and even when they are old they will not turn from it. - Proverbs 22:6*

The Office of Catholic Schools in collaboration with the Florida Department of Education, Florida Catholic Conference of Bishops, local health officials, administrators, and other Diocesan staff has worked diligently to develop a school re-opening plan that allows students to return to campus in a manner that reduces health-related risks while maintaining an environment in which we focus on the education of the whole child.

Our schools will provide virtual and on campus learning with the necessary campus and classroom modifications needed to support students safe return to school on **August 26, 2020**. This plan may be updated regularly based on the guidance of local and state health officials. School principals will share updated information on the school's website and distribute all updates to parents via the school information system.



### Masks/Face Coverings

Masks are now required of students in Kindergarten and above during arrival to/dismissal from school; changing of classes; for close group work, and one-on-one instruction when social distancing cannot be maintained or enforced. Masks are encouraged in the classroom but not required if social distancing, using trifold Plexiglas dividers or face shields are in place. Faculty and staff will adhere to similar guidelines.



### Academics & Virtual Learning

Students will begin the 2020-2021 academic year in August on campus with the expectation that specific health and safety procedures will be required. Parents may choose to have their children participate in virtual learning which means that a student will be participating with the class via livestream for the entirety of the academic school day.



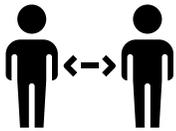
### Temperature Screening

Students, teachers, and staff will be required to get temperature checks daily upon arrival. Anyone with a temperature of 100.4°F or above will be sent home. A doctor's note will be required prior to going back to school. Random temperature checks may be done throughout the school day. Anyone with a temperature or feeling ill should stay home to maintain a healthy school campus.



### Extracurricular Activities

For parents selecting the virtual learning option for their child, they may also choose if their child will participate in virtual or on campus extracurricular activities such as sports, clubs, and student organizations. We recognize the need for this outlet for the social and emotional wellbeing of the children; however, that the decision about the safety of participation should remain with the parents.



### Strategic Social Distancing

Classroom seating will be arranged to maximize strategic social distancing and to limit face-to-face contact. Classes will alternate use of the cafeteria and other campus areas such as outdoor spaces to maintain reduced capacity and strategic distancing protocols.



### Mass, Large Gatherings & Sporting Events

School masses will follow the protocols in place by each parish. All athletic sporting events must adhere to state and local guidelines. Strategic social distancing for all large gatherings on campus, inside and outside, of the schools' facilities will be observed.



### Cleaning and Disinfecting

Enhanced cleaning protocols have been established to disinfect the campuses daily. High touch surfaces will be regularly disinfected throughout the school day. Teachers and staff will be provided the necessary cleaning and disinfecting materials.



### Visitors & Volunteers Protocol

We recommend to forgo the use of campus volunteers when possible. Schools will provide alternative means of serving our communities. Visitors will not be permitted on the campus during the school day other than the front office. This recommendation is made based on the need to limit the exposure of our students, faculty and staff.

For additional resources, please visit the Florida Department of Education Reopening Plan at <http://www.fldoe.org/core/fileparse.php/19861/urlt/FLDOEReopeningCARESAct.pdf>



# COVID-19 Reference Guide

## HEALTHY NO SYMPTOMS

Proceed to school



## CLOSE CONTACT WITH SOMEONE WITH COVID-19 NO SYMPTOMS

Close contact is defined as being within 6 feet of someone positive for COVID-19 for 15 minutes

Cannot go to school



- Stay home for 14 days since last contact with person positive for COVID-19 OR if a medical doctor's note is provided to return to school sooner, the student must wear a mask full time when on campus for 14 days since last contact with positive COVID-19 person

## SYMPTOMATIC for COVID-19 NO DIAGNOSIS

(exhibiting at least one Covid-19 symptom)

The most common symptoms of COVID-19 include: a fever of 100.4 or above, chills, shortness of breath, difficulty breathing, new cough, and new loss of taste or smell.

Cannot go to school



- If confirmed positive for COVID-19, follow section Positive for Covid-19 (Asymptomatic or Symptomatic)
- If confirmed negative for COVID-19 test, return to school when fever free for 24 hours without the use of fever reducing medicine AND provide a medical doctor's note
- If confirmed diagnosis other than COVID-19 (e.g. stomach virus, ear infection, sinus infection) follow normal school illness policies to return to school and provide a medical doctor's note

## POSITIVE FOR COVID-19 (Asymptomatic or Symptomatic)

Cannot go to school



### ASYMPTOMATIC

- Stay home for 10 days since first positive COVID-19 test and return to school only if symptoms do not develop during this time.
- OR obtain two negative COVID-19 tests at least 24 hours apart
- Medical doctor's note is required

### SYMPTOMATIC

- Stay home for 10 days since first symptoms appeared, remain home until fever free for 24 hours without the use of fever reducing medication AND symptoms have improved
- Medical doctor's note is required.

*NOTE: In the event a school has a positive case of COVID-19, staff members and parents of those individuals exposed will be notified as soon as possible. The school will consult with the Diocese of Orlando and the local health department for guidance and directives. The nature of the circumstance will determine if a school closure is necessary and the length of closure; each situation is unique and will be addressed accordingly.*



## Assumption of Risk and Waiver of Liability Relating to Coronavirus/COVID-19

The novel coronavirus (“COVID-19”) has been declared a worldwide pandemic by the World Health Organization. **COVID-19 is extremely contagious** and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

**Trinity Catholic High School** has put in place preventative measures to reduce the spread of COVID-19; however, we **cannot guarantee** that you or your child(ren) will not become infected with COVID-19. Further, **attendance at Trinity Catholic High School could increase** your child(ren)’s or your risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending **Trinity Catholic High School** and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at **Trinity Catholic High School** may result from the actions, omissions, or negligence of myself and others, including, but not limited to, School employees, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)’s attendance at **Trinity Catholic High School** or participation in School programming (“Claims”). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless **Trinity Catholic High School** and the Diocese of Orlando, and all of their current, former, and future agents, representatives, religious and employees and related entities (collectively, “the Diocese”) of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the Diocese, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after School attendance or participation in any School program or activity.

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**Signature of Parent/Guardian**

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**Date**

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**Print Name of Parent/Guardian**

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**Name of Child**

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**Name of Child**

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**Name of Child**

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**Name of Child**



**Asunción de riesgo y exención de responsabilidad**  
**en relación con el coronavirus / COVID-19**

El nuevo coronavirus ("COVID-19") ha sido declarado una pandemia mundial por la Organización Mundial de la Salud. **COVID-19 es extremadamente contagioso** y se cree que se propaga principalmente por contacto de persona a persona. Como resultado, los gobiernos federales, estatales y locales y las agencias de salud federales y estatales recomiendan el distanciamiento social y, en muchos lugares, han prohibido la congregación de grupos de personas.

\_\_\_\_\_ ha implementado medidas preventivas para reducir la propagación de COVID-19; sin embargo, **no podemos garantizar** que usted o su (s) hijo (s) no se infecten con COVID-19. Además, la participación en \_\_\_\_\_ **podría aumentar** el riesgo de su hijo (s) o contraer COVID-19.

Al firmar este acuerdo, reconozco la naturaleza contagiosa de COVID-19 y asumo voluntariamente el riesgo de que mi (s) hijo (s) y yo podamos estar expuestos o infectados por COVID-19 al asistir a \_\_\_\_\_ y que dicha exposición o infección puede provocar lesiones personales, enfermedades, discapacidad permanente y la muerte. Entiendo que el riesgo de quedar expuesto o infectado por COVID-19 en \_\_\_\_\_ puede ser el resultado de acciones, omisiones o negligencia de mí mismo y de otros, incluidos, entre otros, empleados de la escuela, voluntarios y participantes del programa y sus familias.

Acepto voluntariamente asumir todos los riesgos anteriores y acepto la responsabilidad exclusiva de cualquier lesión que le pueda ocurrir a mi (s) hijo (s) o a mí (incluidas, entre otras, lesiones personales, discapacidad y muerte), enfermedad, daño, pérdida, reclamo, responsabilidad o gasto, de cualquier tipo, que mi (s) hijo (s) o yo podamos experimentar o incurrir en relación con la asistencia de mi (s) hijo (s) al \_\_\_\_\_ ("Reclamaciones"). En mi nombre y en nombre de mis hijos, por la presente libero el compromiso de no demandar y relevar de responsabilidad a \_\_\_\_\_ y a la Diócesis de Orlando, y todos sus agentes, representantes, religiosos y empleados actuales, anteriores y futuros, y entidades relacionadas (colectivamente, "la Diócesis") de las reclamaciones, incluidas todas las responsabilidades, reclamaciones, acciones, daños, costos o gastos de cualquier tipo que surjan o estén relacionados con ellas. Entiendo y acepto que esta publicación incluye cualquier reclamación basada en las acciones, omisiones o negligencia de la Diócesis, sus empleados, agentes y representantes, ya sea que ocurra una infección COVID-19 antes, durante o después de asistir a la escuela.

\_\_\_\_\_  
Firma del padre/ guardián

\_\_\_\_\_  
Fecha

\_\_\_\_\_  
Nombre del padre/ guardián

\_\_\_\_\_  
Nombre del participante

\_\_\_\_\_  
Nombre del participante

\_\_\_\_\_  
Nombre del participante

\_\_\_\_\_  
Nombre del participante

**Trinity Catholic High School**  
**Virtual Learning Option**  
**2020-2021**

1. The Virtual Learning Option is available for those families who are uncomfortable returning to campus at this time for concerns related to COVID-19 or because they have a child that is medically compromised by placing the child in a higher risk population for COVID-19.
2. The virtual learning option is a temporary measure that can be ended at the school's discretion upon consultation with and guidance from diocesan officials.
3. Families that choose this option, must commit to a minimum of nine weeks (one grading period). The administration reserves the right to review any virtual enrollment and make changes as needed
4. Families can register for this virtual option through the Guidance department. This must be done by August 10, 2020.
5. All virtual option students must view an orientation that will be sent via a link on or before August 17, 2020.
6. The virtual option is not the same as the remote learning option offered last spring. Students will have seven live classes every day and will be expected to attend and participate in each of those.
7. Students must be present for class every day and at the time that class starts. Students missing more than 5 undocumented class periods in nine weeks will receive an "incomplete" for the nine weeks and lose the option for virtual learning.
8. Students must wear school uniforms while in virtual classes.
9. Students using this option must adhere to all policies in the Parent-Student Handbook. Particular attention should be given to the policy on Academic Integrity. Students who are proven to have had an honor code violation will receive the appropriate consequences and may also lose the option of attending virtual school.
10. All students, both those on campus and those virtually attending classes must meet all academic deadlines and due dates.
11. The makeup work policy for virtual students is the same as that for students physically attending classes. See the Parent-Student Handbook for details.
12. Flex hours for instructors are 3:00-3:45 Monday, Tuesday, and Thursday. Students requiring assistance from their teachers should utilize this time.
13. Students who have technical questions should contact Grace Pringle at 622-9025 x 5107 or by email at [gpringle@tchs.us](mailto:gpringle@tchs.us).
14. Students choosing this option may participate in extracurricular activities but may not be on campus until after dismissal of the regular school day.
15. There are no discounts for tuition or fees for families using this option.

**Trinity Catholic High School  
Virtual Learning Option Signature Page  
2020-2021**

**I understand that the Virtual Learning Option is a temporary measure available as a response to the health concerns associated with placing my child in a higher risk population for COVID-19. I have read and understood the Virtual Learning Option protocols and agree to abide by them.**

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(Student Printed Name)

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(Student Signature)

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(Date)

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(Parent/Legal Guardian Printed Name)

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(Parent/Legal Guardian Signature)

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(Date)

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## Trinity Catholic High School Reopens in 2 weeks!

1 message

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**Lou Pereira** <lpereira@tchs.us>  
To: dhartley@tchs.us

Thu, Aug 13, 2020 at 3:46 PM

August 13, 2020

Dear Trinity Catholic Family,

School is only 2 weeks away and our teachers are busy preparing for the return of our Celtic family. While we look forward to seeing all of those bright masked faces on the morning of the 26<sup>th</sup>, we are also excited to collaborate with our students who are going to be joining us virtually for the start of their 2020-2021 school year. Whether you are here on campus or connecting with us live at home, it will be good to be back about the mission of Trinity Catholic which is to provide students the opportunity to deepen their relationship with God, excel academically, and to commit to a life of service to others.

Many of you have asked how many students will be using the virtual option. That number is around 40 students or 8% of our population.

It is also extremely important that we provide as safe an environment as possible for our faculty, staff, and students. To do this, we have put in place measures that will guide us as we navigate the waters of schooling during this pandemic. Earlier in July, I briefly mentioned some of those measures. I am writing to you today to bring attention to these changes and make our community aware of these adjustments to our daily routines.

- The school day will be 8:15-3:05 p.m.; campus gates will open at 7:45. Students will be allowed into the buildings at 7:55. Before that, students will gather in the courtyard or cafeteria. Also, families who need an earlier drop off may do so no earlier than 7:15 a.m. Supervision in our Media Center starts at 7:15 a.m. Please do not drop off students before 7:15 as there will be no supervision here on campus. **NO STUDENT WILL BE ALLOWED ON CAMPUS WITHOUT**

**HAVING HIS OR HER TEMPERATURE CHECKED. IF THE READING IS HIGHER THAN 100.4, THE STUDENT WILL BE SENT HOME.**

- Student drop-off will be divided into two entrances. If you are driving your son or daughter to school, please drop off as we are accustomed, at the front circle. These students will enter the campus at the front gate. If you drive yourself to school, you will enter the campus at the double doors nearest the Student Life office. At each location, students will be temperature checked before entering. Also, students riding one of our buses will have their temperature taken before getting on the bus. As with our campus, any student with a temperature of greater than 100.4 degrees will be denied entry onto the bus. Parents should ensure that their student has cleared temperature check before exiting the bus pick up area.
- Everyone on our campus must wear masks. The masks must be a blank mask of solid color. The school store will have masks available for sale, and should a student forget a mask, disposable masks will be available. Masks must be worn all day except at lunch and when in P.E. classes.
- Upon entering classrooms, students should sanitize their hands with the sanitizing stations on the walls in the classroom. They should also get a paper towel from their teacher and wipe down their desks which will have been sprayed by our staff between each class. We will also be assigning seats in all classes so that if needed, contact tracing for direct contact as defined by the CDC can be more accurately performed.
- Once in class, students will find that desks have been arranged for maximum distancing though 6 feet may not be possible in most classes. We will not allow students to share materials. We are a very close community and it is common for our students to borrow a pencil, pen, paper, and other supplies. For now, this cannot occur so please help them remember to bring what is needed to class each day.
- School mass will start in mid-September and will be celebrated for one grade level per week. While we cherish bringing our whole community together for mass, we cannot safely house our

whole population in the gym with the distancing guidelines in place. Unfortunately, visitors to mass will not be allowed while we are under these Diocesan guidelines.

- At lunch, we have changed the number of tables in our cafeteria to reflect safe social distancing. Students will be advised that they should not move about the cafeteria unless they need to. We have also added tables outside and have opened a new area in our front courtyard (near the rosary garden) which will be a senior lunch area. Disinfectant stations will be placed throughout the cafeteria, and students will be asked to use these upon entering and leaving the cafeteria. Appropriate signage will assist students in maintaining the best social distancing while in line to purchase food. Maschio's, our food service provider, asks that all parents create and fund their student's lunch account to minimize the use of cash in the cafeteria. Also, Maschio's will be following guidelines from the CDC in the preparation and serving of food.
- Students should bring their 19-20 TCHS identification cards with them to school until our new cards arrive in September. They will be able to scan their card in the lunch line eliminating the need to input their student number on a pin pad. Freshmen and transfer students and those who have lost track of their ID card will simply tell the cashier their name and their account will be accessed. This will take a few extra minutes so student patience is appreciated.
- At dismissal, students will be staggered. 11<sup>th</sup> and 12<sup>th</sup> graders will be dismissed at 3:00 p.m. and 9<sup>th</sup> and 10<sup>th</sup> graders will be dismissed at 3:05. Students will be asked to immediately leave the campus unless they have business such as the use of flex time, practices, club meetings. The Media Center will be open until 5:00 p.m. Monday through Thursday for students who cannot immediately leave campus. Students will be required to maintain social distancing in the Media Center.
- The Diocese, in collaboration with the CDC, has provided a guide to assist parents to know when students should and should not come to school if they have been exposed to or are showing symptoms of COVID-19. That guide is on our website under the COVID-19 information tab, but it is included here for your review. Employees are also subject to similar Diocesan guidelines.

- All live large gatherings are postponed or will be virtual until further notice. The school will abide by the Diocese of Orlando's guidance for extracurricular activities. This will be updated as appropriate.
- Our facilities will be thoroughly disinfected nightly by our housekeeping staff using designated equipment and disinfectants known to kill the COVID-19 virus.

The tab on our website where updated COVID-19 information can be found is titled “COVID-19 reference guide for parents”. The link is <https://www.trinitycatholicshs.org/wp-content/uploads/2015/12/20200805update.pdf>. You should check this area frequently for the most up to date information about the school and Diocese of Orlando’s protocols for keeping our community safe.

Nothing that we do will guarantee with 100% certainty that our students, faculty, and staff won’t be affected by this virus, but we will do everything in our power to minimize the spread of the virus on our campus. Should you have any questions about our protocol, please reach out to us by email or phone. Our faith teaches us that God is in control and so we should not fear. With this knowledge in our hearts, we have the courage to move our community forward ever vigilant of our needs and with the well-being of all in mind.

We look forward to a great 2020-21 school year!

Live Jesus in our hearts . . . forever,

***Lou Pereira***

Lou Pereira, President



**20<sup>th</sup> Anniversary**  
INSPIRE + SERVE + LEAD

**Trinity Catholic High School**

2600 SW 42nd Street

Ocala, FL 34471

352-622-9025 ext. 5108 /[lpereira@tchs.us](mailto:lpereira@tchs.us)

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**Waivers Due Before 8/26/20**

1 message

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**Lou Pereira** <lpereira@tchs.us>  
To: dhartley@tchs.us

Tue, Aug 11, 2020 at 12:51 PM

August 11, 2020

Dear Trinity Catholic Family,

We are scheduled to begin our academic year on Wednesday, August 26, 2020. Trinity Catholic High School has put in place preventative measures to reduce the spread of COVID-19; however, we cannot guarantee that you or your child(ren) will not become infected with COVID-19. Further, attendance at Trinity Catholic High School could increase your child(ren)'s or your risk of contracting COVID-19.

Therefore, before we begin our year together on August 26th, I ask you to carefully review, sign, and return the attached ***Assumption of Risk and Waiver of Liability Relating to Coronavirus/COVID-19***. (English and Spanish versions are attached to this email.) If you are not comfortable signing or refuse to sign the waiver you will be asked to keep your child home for Trinity Catholic's ***Virtual Learning Option***. (See attachment.)

Live Jesus in our hearts . . . forever,

***Lou Pereira***

Lou Pereira, President



## Trinity Catholic High School

2600 SW 42nd Street

Ocala, FL 34471

352-622-9025 ext. 5108 /lpereira@tchs.us

*Trinity Catholic High School, a Christ-centered community, provides students the opportunity to deepen their relationship with God, to excel academically, and to commit to a life of service to others.*

NURTURING GREAT HEARTS AND MINDS TO GLORIFY GOD

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### 3 attachments

 **Student (Fall) COVID-19 Waiver Assumption of Risk - English.pdf**  
117K

 **Student (Fall) COVID-19-Waiver Assumption of Risk -SPANISH (1).pdf**  
956K

 **TCHS Virtual Option one sheet and Signature page.pdf**  
125K